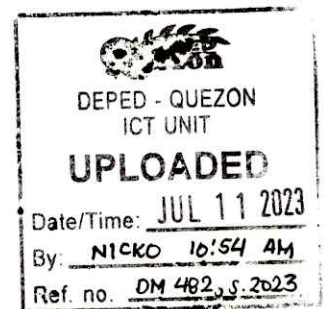




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



06 July 2023

**DIVISION MEMORANDUM**  
**DM No. 482, s. 2023**

**RESUMPTION OF THE MID-YEAR PLANNING MEETING OF THE DIVISION  
COMMITTEE ON SCHOOL SITE TITLING**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors  
Committee and TWG Members  
All Others Concerned

1. With reference to **Division Memorandum No. 420, S. 2023** titled **Midyear Planning Meeting of the Division Committee on School Site Titling**, let it be known to all members of the division committee that the planning meeting resumes on **July 24, 2023; 9:00A.M.** at the **SDO Library Hub**.
2. The objectives of the planning meeting are the following:
  - a. Technical Assistance Workflow;
  - b. Composition of the TWG;
  - c. Reconstitution of the Division School Site Committee;
  - d. Issuance of Designation Paper; and
  - e. Other matters.
3. Transportation and other incidental expenses that may incur from the conduct of the activity shall be charged against school MOOE/local school funds subject to the usual accounting and auditing rules and regulations.
4. Please see the attached enclosure for the list of participants.
5. Widest and immediate dissemination of this Memorandum is enjoined.

**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

sgorra/07/06/2023

DEPEDQUEZON-TM-SDS-04-009-003



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Enclosure to DM No. \_\_\_\_\_, S. 2023

**PARTICIPANTS TO THE MID-YEAR PLANNING MEETING OF THE  
DIVISION COMMITTEE ON SCHOOL SITE TITLING**

<b>Seq.</b>	<b>NAME OF PARTICIPANT</b>	<b>Station</b>
1	Elizabeth M. De Villa	SDO Quezon
2	Raul R. Agaran	SDO Quezon
3	Engr. Ramir O. Arbolente	SDO Quezon
4	Atty. Rexcia Maria B. Baldeo	SDO Quezon
5	Marbin Jeramil D. Fragata	SDO Quezon
6	Ms. Leah A. Perez	SDO Quezon
7	Ms. Carleen D. Aguila	SDO Quezon
8	Ms. Danica J. Dela Cruz	SDO Quezon
9	Janet M. Suaverdez	Polillo NHS
10	Elmer V. Lozada	May-it Manasa ES
11	Luningning R. Mendoza	Talipan NHS
12	Mildred S. Villamayor	Malay-Balay ES
13	Allan E. Data	Malinao Ilaya NHS
14	Sarah O. Mendoza	PEL ng MAKA
15	Rosalie R. Abcede	PEL 7
16	Meriam Dirain	Villa Rica ES
17	Caridad C. Grimaldo	PSDS-Atimonan
18	Felix M. Alegre	San Andres NHS
19	Ramil M. Gonda	Punta ES
20	Anabella V. Razona	San Miguel Dao I ES
21	Marilou T. Bañal	San Isidro NHS
22	Elpidio S. Javier	Sto. Domingo NHS
	<b>-nothing follows-</b>	

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